



K O N I N K L I J K E N E D E R L A N D S E
A K A D E M I E V A N W E T E N S C H A P P E N

Regulations for the KNAW Van Walree Fund

Section 1 General

- 1 The Van Walree Fund was established in 1987 and has been part of the Medical Sciences Fund of the Royal Netherlands Academy of Arts and Sciences (KNAW) since 2013. Its assets consist of the estate of Ms Emilie van Walree.
- 2 Since 2023, the KNAW Van Walree Fund is intended for supporting sustainable, internationally widely accessible communication between professional colleagues about medical-scientific research.
- 3 Contributions are allocated twice a year. A contribution amounts to a maximum of € 10,000 (in words: ten thousand euros).
- 4 A maximum of 60% of the annual budget can be awarded in the first round of a year.

Section 2 Conditions for Applicants

Applications can be submitted by scientific researchers:

- a. who work in the medical, biomedical, or health sciences;
- b. who are employed at a university or research institute in the Kingdom of the Netherlands.

Section 3 Conditions for Activities or Products

A financial contribution can be requested for new innovative activities or products that facilitate sustainable and internationally widely accessible communication about medical-scientific research for professional colleagues, preferably (also) for participants from low and middle income countries.

Examples (not an exhaustive list):

- the development of a data dashboard;
- innovative communication means that are both sustainable and widely accessible;
- the addition of an online component to a physical meeting for the purpose of hybrid accessibility;
- an online symposium, masterclass, or network meeting.

Section 4 Conditions for Funding

Applications for financial contributions from the KNAW Van Walree Fund can be submitted for activities or products:

- a. with a budget up to a maximum of EUR 10,000, to be spent on for example: design and development costs (e.g. dashboard, animation, infographics, etc), technical facilities and support for an online meeting, online moderator's fee and organisation expenses.
 - o (The contribution is *not* intended for existing activities or products, communication activities for non-scientific public groups, purchase of hardware (computers, projectors, etc.), venue hire, travel and accommodation costs, speakers' fees, or other regular conference costs.);
- b. that meet the conditions set out in Section 3;



- c. that will take place/be produced within one (1) year from the award of the contribution.

Section 5 Conditions for Submission

- 1 Applications must be submitted in Dutch or English by e-mail, using the form provided by the KNAW and accompanied by the requested attachments. An application will be considered to have been submitted when the person submitting it receives confirmation of receipt from the KNAW.
- 2 The application form, together with the requested attachments, must be sent before the deadline set by the KNAW to wetenschapsfondsen@knaw.nl. Applications that have not been submitted by that date will not be considered.
- 3 Members of the Board of the KNAW and members of the Fund's Assessment Committee may not submit/co-submit applications.
- 4 (Employees/researchers of) Academy institutes may not submit applications.

Section 6 Tasks, Composition, and Working Methods of the Assessment Committee

- 1 The Board of the KNAW will appoint an Assessment Committee for the KNAW Van Walree Fund, whose task will be to assess applications and to decide on the award of a contribution on behalf of the Board.
- 2 The Assessment Committee will consist of three (3) members, including the chairperson. At least one (1) member must be an expert in digital/hybrid communication. The chairperson will be appointed and will be a KNAW member. The members of the Assessment Committee will be appointed by the Board of the KNAW for a period of four (4) years.
- 3 All decisions of the Assessment Committee will be by a majority vote.
- 4 Members of the Assessment Committee must adhere to the Code of Conduct Governing Conflicts of Interest for Funding, Awards and Memberships of the KNAW.
- 5 The KNAW will appoint an official secretary to assist the Assessment Committee.

Section 7 Assessment Criteria

Assessment of applications by the Assessment Committee will take place according to the following criteria:

- a. sustainability and level of accessibility;
- b. relevance for medical-scientific research;
- c. innovative nature of the activity/product;
- d. a clear budget and timeline (feasibility within the time set with the available resources).

Section 8: Award

- 1 The applicant will be notified of the Assessment Committee's decision within two (2) months from the application deadline.
- 2 If the contribution is awarded, the award conditions in the annex to these guidelines will apply.

Article 9 Final provisions

- 1 These regulations were adopted at the meeting of the Board of the KNAW on 16 January 2023 and shall enter into force on 1 March 2023.
- 2 In all cases not covered by these guidelines, the Board of the KNAW shall decide.



Annex

Appendix KNAW Van Walree Fonds award conditions

1. The KNAW greatly appreciates if all publicity and publications resulting from the award mention that the product or activity was partly funded by a grant from the Van Walree Fund of the Royal Netherlands Academy of Arts & Sciences.
2. The activity or product described in the applicant's application must be realized within one year of the award decision.
3. Procedure and conditions for activities or products funded from the KNAW Van Walree Fund:
 - a. The maximum granted amount of € 10,000 cannot be used for: existing activities or products, communication activities for non-scientific audiences, purchase of hardware (computers, projectors, etc.), regular conference expenses such as venue rental, travel and accommodation costs, speaker fees.
 - b. The applicant will receive €10,000. This amount will be earmarked and transferred to an account number of the applicant's institution to be specified by the applicant.
 - c. Within three months after the realization of the product or activity, the applicant must submit an accountability report by e-mail to wetenschapsfondsen@knaw.nl. The report will consist of a concise substantive report and a final financial report. The applicant will receive a format for this purpose determined by the Academy.
 - d. If the expenses for the product or activity are less than the amount awarded by the Academy, the unspent amount (the amount remaining from the award after deduction of all expenses for the product or activity) must be refunded to the Academy.
4. If the applicant fails to provide the requested accountability report and/or fails to refund the unspent amount to the Academy, the Academy will be entitled to reclaim the full amount of the award from the applicant.
5. The contribution can be reclaimed, up to 5 years after its determination, if the Academy has sufficient reasons to believe that the recipient and/or third parties engaged by the recipient have violated norms of scientific conduct in the application, implementation, and/or reporting of the activity/product. These norms are outlined in national and international documents, available on [this webpage](#).
6. The Academy will announce on its website that a KNAW Van Walree Fund contribution has been awarded to the applicant. If the applicant does not agree with the publication of this information (name, research institution, short outline of the proposed activity or product) on the website, the applicant must inform the Academy within two weeks after receiving the award letter.